



Title: Licensed Professional Counselor

Reports to: CEO

Status: Full-Time Exempt

The Women's Safe House is the oldest and largest provider of emergency services to women and children experiencing domestic violence. We also work with women and families experiencing sexual assault, stalking and human trafficking. The Women's Safe House is a 24-hour facility. We are an active member of the State of Missouri and National Coalitions Against Domestic and Sexual Violence.

The Licensed Professional Counselor will work directly with the women and children residing at our facility who have experienced domestic abuse. This position will be responsible for providing trauma informed counseling and supportive services to our participants with a women-defined advocacy approach. The Licensed Professional Counselor will lead a small team to create a collaborative environment in order to help motivate and develop staff while keeping our participant needs a priority.

Description of Duties:

- Counsel and encourage participants on personal challenges in their lives and partners with them to make informed choices about their futures.
 - Provide mental health counseling as needed
 - Maintain a caseload and meet weekly or as needed with participants
 - Monitor participants progress toward stated plans and goals
 - Continue to provide ongoing counseling services to participants while they are involved in our STEPS program after leaving the Shelter.
- Assists TWSH's Case Management team to help women in developing their personalized goals, objectives and plans while providing the best available options to our participants.
- Expand the continuum of integrated support services for our participants. Services may include, but may not be limited to:
 - Providing short-term and long-term medical, nutritional and/or health services
 - Public assistance services
 - Child protection services
 - Alcohol and drug evaluation and education
 - Services for persons with disabilities
 - Interpreter/translation services
- Partner with organization leaders to help drive and sustain the requirements of TWSH programs.
- Assist Case Managers and advocates in developing group discussion skills through modeling of social skills and self-esteem building; Responsible for developing and leading at least one ongoing group meeting per week.
- Oversight and assistance with the Wellness Committee which provides staff development training on pertinent topics of special interest to the staff and volunteers.

- Partners with the Youth Development Advocates to determine recommendations/interventions for parents; refers parents to outside agencies as appropriate to assist with setting up appointments with professionals.
- Partners with the Director of Residential Services, Supervisor of Case Management, and other staff to discuss recommendations on individual case by case needs of the program participants and what is the best trauma informed decision for the participant and the agency; Reviews and partners with other staff to make recommendations in areas of resident requests for shelter stay and extensions.
- Conduct weekly support group evaluations and compiles data into report.
- Advocate for clients, with their permission, to other agencies and direct support service organizations.
- Answer the Crisis Intervention Hotline as needed and provides telephone crisis intervention counseling, information, referral and linkage to community resources.
- On-call position, as needed.
- Provides other duties as assigned related to the Shelter and supporting survivors/their dependent children in a trauma-informed manner.

Requirements and Skills:

- Master's Degree in Counseling, Psychology or Social Work. **Licensing required.**
- Knowledge of counseling techniques, strategies, and parenting; legal mandates regarding provision of services; behavioral management techniques; resources and agencies providing services to parents and children.
- Preferred experience working with women and children within a domestic violence environment.
- Crisis intervention experience required.
- At times, a flexible schedule is needed to accommodate a 365/24/7 facility. Standard working hours are Monday-Friday. At times, may need to work different shifts to help accommodate the needs of the Shelter. This is an on-call position.

Other Knowledge/Skills/Abilities:

- Demonstrate the ability to work well with people of various ethnic, racial, and socioeconomic backgrounds.
- Strong ability to build interpersonal relationships and effectively communicate across teams.
- Must adhere to TWSH policies, procedures, and standards including, but not limited to, confidentiality assisting victims of crime and similar practices.
- A deep appreciation and understanding of the issues of trauma and domestic violence.
- Willingness and ability to convey warmth, compassion, respect and non-judgment to people experiencing domestic violence.
- Ability to adhere to safety policies, procedures and practices including, but not limited to wearing rubber sole shoes when lifting and carrying items.
- Must have own reliable transportation, valid driver's license and automobile insurance.

Working and Physical Conditions:

- This position will work within an organization serving women and children residing in a domestic violence shelter (confidential location).
- Able to lift up to 25 pounds.

The Women's Safe House is an equal opportunity employer.