



Director of Prevention and Outreach

Job Description

Missouri Network Against Child Abuse (MO-NACA) is a nonprofit organization with a mission of empowering adults with solutions to support the safety of children. As the accredited state chapter of the fifteen regional child advocacy centers (CACs), the coordinator for the Missouri SAFE-CARE Network—the state’s medical response to child abuse—and the seat of Prevent Child Abuse Missouri, we are the expert in training, community education and advocacy for professionals, community members and partners, providing children with access to safety, justice and healing. MO-NACA is currently seeking applicants for Director of Prevention and Outreach.

Salary and benefits: \$70,000-75,000 with major medical, dental and vision insurance, paid leave and 401(k) with match

Location: Position may be based in MO-NACA’s Jefferson City office or remotely in Missouri.

Position Overview

The role of the Director of Prevention and Outreach is to provide oversight, development and direction to the organization’s primary child abuse prevention programming and community outreach efforts. The position works collaboratively with partners and stakeholders at the national, state and local levels to advance best practices in the field of child abuse prevention.

The Director of Prevention and Outreach is a supervisory position supported by state and federal grants and contracts, thus requiring compliance with state and federal requirements. This position requires occasional in-state and out-of-state travel and employees are reimbursed for travel expenses at a reasonable rate. Evening and weekend hours are occasionally necessary. The Director of Prevention and Outreach reports to the Executive Director. This is a full-time salaried position. MO-NACA is an Equal Opportunity Employer, and recruits, employs, trains, compensates, and promotes people regardless of race, religion, color, national origin, sex, disability, age, veteran status, and other protected status as required by applicable law. This position can be based in our Jefferson City office or remotely in Missouri.

Duties and Responsibilities:

Program Development and Management

- Lead and coordinate MO-NACA’s statewide child sexual abuse prevention initiative. Strategies and duties related to the initiative include:
 - Stewards of Children adult child sexual abuse prevention training and network coordination.
 - Awareness to Action Organizational Prevention training and network coordination.

- Child Sexual Abuse Prevention Community Toolkit development and delivery.
 - Education, awareness and training for statewide systems and local community partners.
- Provide technical assistance and training to community partners implementing multi-strategy community-based child sexual abuse prevention initiatives.
- Provide requested trainings, resources, and support to state and local partners as needed.
- Create and implement the evaluation plans for prevention programming.
- Coordinate MO-NACA's on-line and in-person Mandated Reporter training program.
- Pursue funding development for prevention programming, as needed.

Outreach and Communications

- Serve as the MO-NACA Representative for Prevent Child Abuse Missouri (PCAA) including participating in Director meetings and overseeing the PCAA accreditation.
- Serve at MO-NACA's representative on state and national child abuse prevention coalitions
- Oversee implementation of MO-NACA's Communications Plan in partnership with MO-NACA staff.

Supervisory and Other Miscellaneous

- Oversee the activities of the Prevention and Outreach Program Specialist.
- Serve a key leadership role in MO-NACA's internal administrative functions including implementation of the agency's strategic plan and involvement in annual fundraising event and internal meetings.

Qualifications

- Bachelor's Degree in public administration, social services, education, health, public health or other similar academic fields. Master Degree preferred.
- Minimum 7 year's experience in the field of human services, education, or public health and 3 years' experience in a non-profit organization, including at least 1-year supervisory and contract administration.
- Demonstrated experience working in public health, program development, data management, research methods, training coordination and delivery, or other related fields.
- General knowledge of child abuse prevention or related fields.
- Experience with community outreach and engagement.
- Comfortable communicating with all types of professionals and community members.
- Commitment to strong team environment and direct communication with coworkers.

Preferred Qualifications

- Experience working in the area of child protection/child abuse and neglect.
- Experience in public relations and/or communications, including social media.
- Knowledge of prevalence, risk factors, protective factors, and promising primary prevention strategies related to the prevention of child abuse and exploitation.
- Experience in systems-level program coordination and development
- Experience providing technical assistance.
- Experience or knowledge in program evaluation, design and analysis.
- Successful fundraising and grant writing experience.

Required Professional Skills:

- Excellent interpersonal skills to build trusting relationships with diverse stakeholders, written and verbal communication skills, organizational skills and public speaking/presentation skills.
- Understanding of trauma-informed practices.
- Must demonstrate flexibility, good judgment and be able to work independently.
- Strong computer skills (including Microsoft Office-Word, Excel and Teams, Mass email platform like Constant Contact and basic understanding of design platform Canva).
- Must be able to track evaluation data over course of a grant cycle and effectively report outcomes/outputs to funder.
- Ability to use video conferencing/webinar software.
- Ability to travel statewide, as needed, using personal vehicle; Must hold a current driver's license.
- Must pass national criminal, national sex offender, and Family Care Safety Registry background checks .

Application instructions:

All applicants should complete [online application](#) and upload resume and optional cover letter. Preference will be given to applications received before **March 10th** but applications will be reviewed, and interviews granted, on a rolling basis so we encourage interested applicants to apply as soon as possible.

Applicants may contact Jessica Seitz, Executive Director, at jessicaseitz@mo-naca.org with further questions about this opportunity.

MO-NACA is an equal opportunity employer. MO-NACA does not discriminate in employment with regard to ability, age, ancestry, color, cultural background, faith/religion, gender, gender identity or expression, genetics, income, marital status, national origin, political belief/affiliation, pregnancy, race, sex, sexual orientation, veteran status or any other characteristic protected by law.

MO-NACA recognizes that the strength of our team lies in the diverse perspectives, backgrounds, and experiences of our members and we prioritize and celebrate diversity in many forms in the workplace. We are dedicated to creating an environment where every individual is valued, respected, heard, feels psychologically safe and empowered to reach their full potential. We are committed to actively seeking out opportunities to promote fairness, equity, and justice in our policies, practices, and decision-making processes. We strive to build a workplace that not only celebrates our differences but also thrives on them, fostering innovation, empathy, and a sense of belonging for all.